

Illinois Teen Course Requirements/Regulations

1. An enrollment form must be completed (specifying desired class, driving option and payment plan).
STUDENTS MUST BE 15 YEARS OF AGE BY LAST DAY OF DRIVER'S ED CLASSROOM.
2. Behind-The-Wheel (BTW) instruction is either 6 hours of driving/6 hours observation (Basic Option #1) or 8 hours of Private driving lessons (Private Option#2). The Basic Lessons are scheduled with at least two students to fulfill the driving and observation requirements.
3. **BTW instruction must be completed within 9 months of the first day of classroom instruction or your Instruction Permit will be cancelled.** The student/parent/guardian agree to **immediately** inform the school, if the student is notified that their instruction permit has been suspended, revoked, or cancelled.
4. **Permit Cancellation:** Once the instruction permit has been issued; if a student drops, fails, or has not made FULL payment, Balda will notify the Secretary of State's office to **cancel** the permit. The permit will not be reinstated until the student has re-enrolled and/or paid a \$60 reinstatement fee.
5. Both Classroom and the Behind-the-Wheel must be completed at Balda Driving School according to State regulations. Failure to complete the driving portion with Balda will result in the permit being cancelled and No Refund will be issued.
6. We **must** be made aware of any reading, learning, health, or physical limitations that could affect the student's learning or driving ability (this will benefit the student and will be kept confidential).
7. There will be no early dismissal from the class unless prearranged with the instructor by the parent or guardian over the phone, in person, or in writing.
8. Balda Driving School reserves the right to cancel any classroom or BTW session for such reasons as: inclement weather, mechanical problems, instructor illness, etc.
9. Illinois law **requires** 30 hours of classroom instruction. Students who are absent for more than three (3) classroom sessions are immediately dropped & have failed the **ENTIRE** Driver Education course.
10. To pass students must meet **all** of the following requirements:
 - a. Complete all reading and writing assignments (make-up includes both time and assignments).
 - b. Complete all quizzes and tests with a passing grade of 75%.
 - c. Complete all required driving lessons. Each missed lesson is failing until made up.
 - d. Meet the minimum of **75% passing grade for classroom and Behind-the-wheel.**
11. Students must have paid all fees, passed both the classroom and the BTW phases **and** returned 3 forms (Approval, Eligibility, and Requirements/Regulations) **before** the student is able to qualify for a Driver License.
12. Students are not permitted to sleep or use any electronic devices during any classroom or BTW lessons (devices must be shut off and put away). Food or drinks are not allowed in the driving cars or inside/outside of the building. Cigarettes/vapes etc. or use of **any** type of mind-altering substance **including prescription marijuana** is not permitted inside or outside the building or in the cars. **Students are not to come to class**

or BTW under the influence or smelling like marijuana as it can adversely affect other students and the instructors. This can also result in students and their parents feeling unsafe in driving situations. If your student does not follow these requirements, they may immediately be dismissed from class or BTW.

13. Students are expected to conduct themselves in a mature and responsible manner at all times. The instructor reserves the right to remove any student from the class or BTW who is using profanity, criticizing, causing distractions or a disturbance. Such removal constitutes an absence or missed lesson. Students may **not** wear loose-fitting shoes (flip flops) while driving.
14. Any student possessing/using weapons or illegal drugs or who causes any type of damage to the Balda Driving School building, parking lot, cars, or possessions, or whose behavior causes students or staff to feel unsafe will be dropped from that classroom session or BTW phase and may not re-enroll.
15. The Driving, 'Behind- the-Wheel' portion, of the Driver's Education is MANDATORY with our school to receive your License! Failure to appear at your scheduled lesson will result in a **\$50.00 penalty**. We require a 48 Hour notice to reschedule without Penalty (notice on Friday through Sunday does not count as sufficient notice for a Monday or Tuesday lesson). Two (2) Failure to Appears results in an overall grade of **50% which is FAILING**. You are allowed to reschedule your lesson ONCE. Each following re-scheduled lesson is a **\$25.00 fee**. Failure to finish Behind-the Wheel-lessons results in Permit Cancellation.
16. Students who require or request additional lessons in order to meet the minimum driving standards will be charged \$80.00 per hour.
17. We do not guarantee the student a license.
18. If the student is at fault in a collision, the student and/or parent/guardian will be responsible for the first \$500.00 of repair expenses at a facility of Balda Driving School's choosing. This will be paid to Balda Driving School before the repairs are started.
19. As pursuant to Illinois Administrative Code Chapter 11 Section 1060.80C. The school will not refund any tuition or any part of the tuition if the school is capable and willing to perform its part of the contract.

*I have read and understand all of the 19 requirements and regulations listed above. I release Balda Driving school from all liability and agree to these terms.

*This agreement and the corresponding enrollment form, constitutes the entire contract between Balda Driving School and the student/parent/guardian. No verbal assurance or promises not contained herein shall bind Balda Driving School or the student/parent/guardian. All disputes under this agreement shall be directed to the Illinois Secretary of State's office. I release Balda Driving School from all liability and agree to these terms

Signature (Parent/Guardian) _____ Print Name _____ Phone# _____ Date _____

Signature(Student) _____ Print Name _____ Phone# _____ Date _____