

**Illinois Teen BTW Course Requirements/Regulations**

1. An **Enrollment Form** specifying either Basic Lesson Option #1 (\$350) or Private Lesson Option #2 (\$450) must be returned to our office with **Payment** and a copy of a current **Learner's Permit**.
2. Easy Pay plan requires 2 payments of \$175 for Option #1 and 2 payments of \$225 for Option #2. Payment must be made before the first lesson in order to schedule Behind-the-Wheel (BTW) lessons. The second payment must be received before the third lesson. BTW lessons are scheduled by contacting the office.
3. *Students will be charged \$75.00 to make up ANY missed driving instruction with less than 48 hour notice.* Students who require/request additional lessons in order to meet the minimum driving standards will be charged \$80.00 per hour.
4. Students must show their Learner's Permit to instructor at the start of each lesson. No permit equals a missed lesson. Students may not wear loose fitting shoes (i.e. flip-flops).
5. We **must** be made aware of any reading, learning or physical limitations that could affect the students learning or driving ability (this will benefit the student and will be kept confidential). The student/parent/guardian agree to **immediately** inform the school, if the student is notified that their instruction permit has been suspended, revoked, or cancelled.
6. The instructor or the school must be notified 48 hours in advance for any BTW lesson cancellations (notice on a Friday through Sunday is not sufficient notice). Students whose driving partners fail to arrive for their scheduled lesson may choose to keep the driving portion of their lesson (drive alone) or reschedule. Students not completing their BTW lessons within six (6) months of the start of their first lesson are considered completed but have failed.
7. Students are not permitted to use Cell Phones during BTW driving lessons (phones must be shut off or silenced). Smoking, food or drink are NOT allowed in the BALDA cars or any part of the building, or outside of the building.
8. Students are expected to conduct themselves in a mature and responsible manner at all times. The instructor reserves the right to remove any student from a BTW session who is using profanity, criticizing, causing distractions or a disturbance. Such removal constitutes an absence or missed lesson.
9. Any student possessing/using weapons or illegal drugs, cannabis, alcohol or tobacco, or who causes any type of damage to the Balda Driving School building, parking lot, cars, or possessions, will be dropped from the BTW sessions and may not re-enroll.
10. We do not guarantee the student a license. See BTW Instruction Sheet for other required forms per IL State regulations.
11. If the student is at fault in a collision, the student and/or parent/guardian will be responsible for the first \$500.00 of repair expenses at a facility of Balda Driving School choosing. This will be paid to Balda Driving School before the repairs are started.
12. Balda Driving School reserves the right to cancel any BTW session for such reasons as: inclement weather, mechanical problems, instructor illness, etc.
13. As pursuant to Illinois Administrative Code Chapter 11 Section 1060.80C. The school will not refund any tuition or any part of the tuition if the school is capable and willing to perform its part of the contract.

I have read and understand all of the 13 requirements and regulations listed above. I release Balda Driving School from all liability and agree to these terms. This agreement and the enrollment form constitutes the entire contract between Balda Driving School and student/parent/guardian. No verbal assurance or promises not contained herein shall bind Balda Driving School or the student/parent/ guardian. All disputes under this agreement shall be directed to the Illinois Secretary of State's office.

Signature (Parent/Guardian) \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Signature (Student) \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Phone: Parent/Guardian \_\_\_\_\_ Student \_\_\_\_\_