

## **Instruction Sheet** **TEEN BEHIND-THE-WHEEL ONLY** **(Driver Education 2)**

If you have completed the classroom at the high school, you can do your Behind-the-Wheel training with us. We have two options for you to choose:

1) BASIC OPTION # 1 of six (6) hours of Behind-The-Wheel (BTW) instruction and six (6) hours of observation which meets state requirements for Driver Education 2. Our fee is \$300.00 paid prior to your first lesson or use our easy-pay plan of two payments of \$160.00 paid prior to your first and third scheduled lesson for a total of \$320.00

2) You can also choose PRIVATE OPTION #2. This is 8 hours of driving with an instructor without another student in the car to observe. Our fee is \$400.00 paid prior to your first lesson or use our easy-pay plan of two payments of \$210.00 paid prior to your first and third scheduled lesson for a total of \$420.00

If necessary, additional hours are available at \$80.00 per hour. We have enclosed **4 forms** for you to complete and return to us before we can schedule your behind-the-wheel(BTW) training:

1. **Behind-the-Wheel Only Enrollment Form**, this form is mandatory, along with a copy of permit and payment to begin Lessons.
2. **Driver Education Classroom (Driver's Ed 1)Completion Form**, this must be completed by your school administrator or counselor verifying that you have passed the classroom portion of Driver's Education **OR** a copy of your **Report Card** that shows the grade you received.
3. **Teen Behind the Wheel Requirements Form**, both the parent/guardian and the student must sign.
4. Please provide one of the following: (These approval forms are on our Forms page)
  - a) **Driver Education Approval Form**, please complete your information and signatures and then take to your school administrator to sign verifying that you have passed 8 courses during the previous two semesters, **OR** provide us with a copy of your most recent Report Card showing 2 semesters,
  - b) **Home School Approval Form**, or
  - c) **written proof of GED or enrollment in and attending GED classes.**

These forms must be completed and returned to our office, **with a copy of your permit**, to begin your behind-the-wheel training. Please allow two weeks from last lesson to when you are eligible to obtain your license. Please contact us with any questions.

## Teen Behind-the-Wheel Only Enrollment Form (Driver Education Part 2)

***Please Return all Forms and a Copy of Instruction Permit to ensure prompt processing!  
Driving times will NOT be scheduled until payment has been received!  
Student must bring permit to each lesson!***

Student's Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
Last First M.I.

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

I am enrolled in: School\* \_\_\_\_\_, G.E.D. \_\_\_\_\_, or Home Schooled \_\_\_\_\_  
\*Must have 8 passing grades in previous 2 semesters (includes grade school)

Course Type: (check one):

\_\_\_\_\_ Basic BTW Option (6-hours each driving & observation) (\$300/320)\*  
\_\_\_\_\_ Private BTW Option (8 hours driving/no observation) (\$400/420)\*\*

We, the undersigned, agree to pay single payment price of **\$300.00(Basic)/ \$400.00(Private)** lessons  
**OR payments** for Basic 2/\$160.00 = Total \$320.00 or Private 2 /\$210.00 = Total \$420.00.  
*We accept check, cash, or money order. No credit cards or Debit cards accepted.*

\* *Basic Option Only:* In the event that the other scheduled driving partner misses their lesson, I grant permission for my son/daughter to drive alone with an Instructor. YES \_\_\_\_\_ NO \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name (Please Print) \_\_\_\_\_ Date \_\_\_\_\_

### **\*\*Private Behind-the-Wheel lessons Eight-Hour Package Only**

I grant permission for my son/daughter, \_\_\_\_\_, to drive alone with a Balda Driving Instructor for eight hours of in-car instruction in order to complete the driver education training program. By placing my signature in the space provided below, I agree that the additional two hours of driving will substitute for the six hours of observation. I release Balda Driving School from all liability and agree to these terms. I also understand that an additional charge of \$100.00 (Total \$400/420) will be assessed for the Private Eight-Hour Package.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

# BALDA DRIVING SCHOOL

3535 N. California Ave. Suite D Peoria, Illinois 61603-1179

Phone: 309 688-5631

Licensed by the Illinois Secretary of State  
"The Name You Know... Since 1959"

## Drivers Education 1 (Classroom) Completion

Student's Name \_\_\_\_\_ Date Of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

The above named student has successfully completed a minimum of 30 hours of classroom instruction which meets the requirements of the Driver Education Act of the State of Illinois.

*Classroom completed at:*

Name of High School \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

Date Completed \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Grade Earned \_\_\_\_\_

Signature of  
School Official \_\_\_\_\_ Date \_\_\_\_\_

Please take this form to your high school to be completed  
After completing, return to Balda Driving School

Illinois Teen BTW Course Requirements/Regulations

1. The \$300 or \$400 private lesson (PL) fee should be returned with this signed form to our office before the first lesson will be scheduled (easy pay plan requires initial payment of \$160(\$210 PL), followed by a \$160(\$210 PL) payment before the third lesson is scheduled). Behind-the-Wheel (BTW) lessons are scheduled by our instructors with each student. Typically lessons are scheduled 2-6 weeks in duration and with at least two students (unless PL) to facilitate both driving and observation requirements. Please note: Illinois commercial driving school regulations do not permit more than 4 students in a car at the same time.
2. We must be made aware of any reading, learning or physical limitations that could affect the students learning or driving ability (this will benefit the student and will be kept confidential). The student/parent/guardian agree to immediately inform the school, if the student is notified that their instruction permit has been suspended, revoked, or canceled.
3. The student shall obtain their Illinois Driving Permit prior to beginning behind the wheel training with an instructor. The student will provide a photocopy of their driving permit by returning it with this signed form or by giving a photocopy of their driving permit to their instructor at the beginning of their first lesson. Students must show their driving permit to instructor at the start of each lesson (no permit equals missed lesson). Students may not wear loose fitting shoes (i.e. flip-flops).
4. Illinois law for persons age 15-17. requires 6 hours of behind-the-wheel instruction and 6 hours of observation. Students will be charged \$75.00 to make up any missed driving instruction (less than 24 hour notice). Students who require or request additional lessons in order to meet the minimum driving standards will be charged \$75.00 per hour.
5. The instructor or the school must be notified 24 hours in advance for any BTW lesson cancellations. Students whose driving partners fail to arrive for their scheduled lesson may choose to keep the lesson (drive alone) or reschedule. Students not completing their BTW lessons within six (6) months of the start of their first lesson, are considered completed but have failed.
6. Students are not permitted to use pagers/cell phones during BTW lessons(phones must be shut off or silenced). Smoking, food or drink are not allowed in the driving cars or any part of the building, including the restroom, hallways, and outside of the building.
7. Students are expected to conduct themselves in a mature and responsible manner at all times. The instructor reserves the right to remove any student from BTW session who is using profanity, criticizing, causing distractions or a disturbance. Such removal constitutes an absence or missed lesson.
8. Any student possessing/using weapons or illegal drugs or who causes any type of damage to Balda Driving School building, parking lot, cars, or possessions, will be dropped from the BTW sessions and may not re-enroll.
9. We do not guarantee the student a license.
10. If the student is at fault in a collision, the student and/or parent/guardian will be responsible for the first \$500.00 of repair expenses at a facility of Balda Driving School choosing. This will be paid to Balda Driving School before the repairs are started.
11. Balda Driving School reserves the right to cancel any BTW session for such reasons as: inclement weather, mechanical problems, instructor illness, etc.
12. As pursuant to Illinois Administrative Code Chapter 11 Section 1060.80C. The school will not refund any tuition or any part of the tuition if the school is capable and willing to perform its part of the contract.

I have read and understand all of the 12 requirements and regulations listed above.

This agreement constitutes the entire contract between Balda Driving School and the student/parent/guardian. No verbal assurance or promises not contained herein shall bind Balda Driving School or the student/parent/guardian. All disputes under this agreement shall be directed to the Illinois Secretary of State's office.

Signature (Parent/Guardian)\_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Signature (Student)\_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Phone: Parent/Guardian \_\_\_\_\_ Student \_\_\_\_\_